



August 3, 1984

STAT

[REDACTED]
Chief, Classification Review Division
Central Intelligence Agency
Washington, DC 20505

Dear Stan:

I have reserved a conference room in the National Archives Building for Tuesday, October 23 and Wednesday, October 24 for the annual Declassification Review Training Seminar. Please send me (before August 31) your ideas for subjects and problems to be discussed. I will develop an agenda which will be forwarded for further comment and suggestion early in September. I need your ideas about the agenda.

Sincerely,

A handwritten signature in black ink, appearing to read "Edwin A. Thompson".

EDWIN A. THOMPSON
Director
Records Declassification Division

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

C/CRD

EXTENSION

NO.

DATE

7 Aug 84

TO: (Officer designation, room number, and building)

DATE

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FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DDIS

B

2.

3.

C/CRD

J

4.

Yes - I think &
you should &
others buy

cheap

5.

that it is
so close

J

6.

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11.

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15.

This is the annual NARS conference on declassification review. We usually participate to cover & discuss CIA problems, views, etc. Last year it was [redacted] and I. I would also like to attend this one.

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PS: People come in from all the Presidential Libraries for this seminar.



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Director
Records Declassification Division

Suggestions

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interest (2 1/2

— in agencies holdings

... in the Archives

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... Who selects them and how?

Who reviews them?

Where should be their final repository?

Should collections be broken up

into classified and declassified To

allow public access to the latter?

— What should be done when documents

have been accidentally declassified

— or declassified by one Agency without

properly checking with another (

trip report)

— or how far can you go in reclassifying

— Are declassifying actions keeping up with the increasing size of number of files??

JE

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Part of Annex which
can be used to alert
Reviewers from other
Agencies about
our areas of concern.

- names
- specific places
- organization descriptions
- personnel numbers

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VC

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1.			8 AUG	
2.			8/08	
3.		8 Aug		
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5.		8/06/84		
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15.				

GUIDELINES FOR:

1. COORDINATING DOCUMENTS OF INTEREST TO OTHER U.S. GOVT AGENCIES + FOREIGN GOVTs. PRIOR TO DECLASSIFYING SUCH DOCUMENTS.

2. HANDLING FOIA + PA REQUESTS.

-H29

last